Pre-Interview Email

Dear Fellow Community Member,

I’m involved with many community partners in a local project that is working to create supportive environments for people living with dementia and their family and friend caregivers. Your specific expertise and knowledge will provide great insight for this work.

Our action team for this project is made up of social service organizations, faith communities, law enforcement, city and county government, businesses, health care providers, and more.

Our next step is to interview and gather information from individuals, businesses and community groups to help determine what actions we will take toward creating a more dementia friendly community.

We will call you next week to arrange an interview, which will take about 30 minutes of your time. Please contact us with any questions or to learn more about this community-wide project.

Together, collaboratively, we can make a positive difference for people with dementia and their families so they can live well in the community.

Thank you,

[Jane Doe]