Community Assessment/Interview  
Team Member Job Description

Members of the Community Assessment/Interview Team conduct the sector-specific interviews, participate in Assessment Team meetings and assist in reporting the results to the Action Team.

Responsibilities:

* Attend all scheduled Assessment Team meetings
* Work with the Community Coordinator and Action Team to determine how much of the community assessment is reasonable or appropriate to complete
* Become familiar with the 11 sector-specific questionnaires
* Volunteer to complete an identified number of sector interviews
* Assist with tallying the results from data collected (if requested by Assessment Team Lead)
* Attend scheduled Action Team meetings throughout the four-phase community engagement process
* Generate awareness, engagement, and enthusiasm about the community’s dementia friendly initiative

Approximate time commitment:

Varies depending on the number of sector-specific questionnaires you volunteer to complete. Plan on two months for the Assessment Team to fully complete the community assessment.